

The following are the policies for hiding caches in City of Berea Parks

1. For the purposes of Geocaching, parks are open from daylight to dusk. Groups/individuals must obey operating hours and posted park rules
2. Groups/individuals must park in designated areas only. No vehicles are allowed beyond the Berea Community School
3. Groups/individuals are asked to stay on established trails at the City Park. Geocaches may be hidden up to 1 foot away from designated trails.
4. Do not dig soil or cut vegetation when developing a cache.
5. Park staff will remove all caches hidden without prior approval
6. Do not interfere, or detract from other park visitors' experiences.
7. In accordance with standard GeoCaching rules, no burying of caches is allowed anywhere in the Berea Parks system
8. The owner of the cache must provide an email of request to the Director listed below
9. Please use common sense when hiding and seeking caches- do not compromise the safety of other park patrons.

Physical Caches are not allowed in the following areas:

- A. Anywhere on or around the Acton Folk Center and the Intergenerational Center
- B. Anywhere on or around the Berea Swimming Pool
- C. Park construction sites
- E. On the surface of any playing fields
- F. Around the Parks Department Administrative Office
- G. On playgrounds
- H. Anywhere there are gates locked/fences to keep visitors out

Requesting approval:

Send an email to maggy@cityofberea.com with "GeoCache Request" in the Subject Line.

Please include the following information in the Body of the email:

1. Name, address and phone number of the owner
2. Include the name the cache will have on Geocaching.com
3. Coordinates of the cache location and any steps that will need to be taken to get to the cache
4. Name of the park where the cache is to be hidden
5. Include a description of the cache container (Tupperware, ammo box, film canister, bucket etc.)
6. If you include a parking suggestion, include this in the request
7. Include if the cache is existing (hidden prior to December 1, 2007) or new cache
8. Include 1-2 sentences describing where the cache is hidden

Requests that are submitted incomplete will be returned. Once approval has been granted, you will be given an approval number. Include this number at the bottom of your cache description when you post the cache for approval from Geocaching.com

The Berea Parks and Recreation Department cannot assume any liability for any Geocaching placement. Geocachers place caches in Parks property at their own risk- this includes damage, destruction, and loss occurring to any geocache placement.

Moving Caches:

If a cache or any part of a cache needs to be moved due to environmental impact, non-Geocachers finding it, etc. please resubmit the new coordinates and a new description of where the cache has been re-hidden.

Parks:

The Berea Parks and Recreation Department maintains a complete list of Berea Parks at <http://www.cityofberea.com/citypark.htm>